

Clumber Spaniel Club of America, Inc.
Standing Rules
Approved September 26, 2007
Updated as changes have occurred, with dates noted.

BULLETIN:

1- Non-members shall be allowed to advertise in the Club bulletin at a cost that is 50% above that which the members pay. Non-members may not advertise dogs for sale. Any non-member placing a commercial ad will receive a copy of the Bulletin at no charge.

2- Back copies of the Club Bulletin shall be available from the Editor. A reasonable supply of extra copies of each issue shall be printed with "reasonable" to be determined by the printer-distributor. The cost per copy shall be \$10.00 plus postage and handling.

3- Advertising rates shall be as follows:

Covers

Inside front B&W \$80
Color \$140

Center spread B&W \$100
(2 pages) Color \$220

Inside back B&W \$60
Color \$120

Outside Back B&W \$100
Color \$160

Advertising

New Titles B&W \$35
Color \$75

Regular Ads B&W \$40
Color \$100

The special placements shall be sold on a first come, first served basis and shall not be sold to same advertiser/dog in successive issues, unless no one else has requested them. They will be rotated in order to give every interested person a chance. All advertising shall be paid in advance. With the exception of New Titles, no ad shall be sold for less than its cost to the Club. The cost of advertising shall include printing and postage for return of photo.

4- The listing of the Club officers, Board of Directors and Committee Chairmen shall be on the inside front cover unless it is sold for advertising in which case it shall be printed on the first page. Ways and means advertising shall be free and shall be printed on the inside back cover unless it is sold for advertising in which case it shall be on the last page.

5- Planned-parenthood and older dogs for sale (only by Club members) shall be \$5 each with the proceeds going to the Rescue Committee.

6- Pictures of new Title Holders shall be published at the cost of \$35 full page. The Bulletin will not contain half page ads. There shall be a set format in which shall be included the dog's registered and call name, sire, dam, breeder, owners, owner's address, date of birth and the date on which the title was attained.

7- One (1) set of Specialty pictures is needed for the Bulletin and is then sent to the Archives. They shall be paid for by the club, if necessary.

8- The Bulletin shall be mailed at the most reasonable price.

9- The front cover of the Bulletin shall never be sold for advertising.

10- If space is limited, the Editor has the right to limit the number of ads per advertiser/dog before refusing individual ads. New Titles have priority over advertising.

11- National Specialty Committee shall have one (1) page free advertising per issue except for that issue immediately preceding their deadlines in which they shall have two (2) pages. These ads shall have no photos. The National Specialty Committee will be permitted to submit one set of inserts to the Bulletin Editor at a minimum of 4 months in advance of the National for publication with one Bulletin. Printing costs of the inserts to be borne by the committee and any difference in the mailing cost to be borne by the committee.

12- The amount allocated, by the Club, for the publication of the Bulletin shall be based on a dollar amount per household to which the Bulletin is mailed. The annual allocation to be determined by an evaluation made in May of each year.

13- Articles from the Gazette should be printed in the Bulletin.

14- Any and all "inserts" in the CSCA Bulletin will be allowed provided they pertain to information pertinent to the general membership, that they adhere to the Editorial Policy and Guidelines of the CSCA Bulletin, and that they do not increase the cost of publishing or mailing the Bulletin over budget.

15- We accept subscriptions to the Bulletin and for that we charge \$35.00 per year. Outside the US the charge may be slightly higher. No membership list will be included in any non-member Bulletin.

16- The Bulletin shall contain a Brag column. There will be no charge for up to 50 words. Over 50 words, there will be a charge of \$10.00.

17- The Bulletin with the exception of the National issue will be kept to 28 pages plus covers for a total of 32 pages.

18- The Bulletin will be published quarterly beginning with the July/Aug/Sept issue of 2007. There will also be a National Specialty issue, the date of publication being dependent on the timing of the National Specialty Meeting and Show. The issues will be called Spring to include the months of April/May/June; Summer to include July/August/September; Fall to include the months of October/November/December; and Winter to include January/February/March, and the National issue which will be published as soon as possible after the end of the National Specialty.

19- Board meeting minutes may not be published until the minutes have been approved by the Board. (3/09)

CLUB BUSINESS:

1- All motions presented to the Board shall be given up to 90 days for discussion, except those motions presented at the annual General Meeting and annual Board Meeting, which shall be discussed at that meeting. All motions, seconds, replies and ballots on those motions shall be distributed by way of the monthly Board

correspondence. Any member may ask the Board to consider a motion on a issue, but may not make the motion, except motions made at the annual General Meeting. (11/97)

2-Any unauthorized release of Board Correspondence will be considered prejudicial to the Club.

3-Board members are encouraged to discuss all issues with CSCA members. Any member may obtain a copy of the Board correspondence (excluding membership acceptance) for any month(s) by sending a request in writing to the Secretary along with a fee. The cost to be the actual cost of printing plus postage prepaid. All members are encouraged to contact one or more Board members and Officers when they have questions and comments concerning Board business. Officers and Board members will explain what is happening and why.

4- Copies of all Board correspondence will be taken to the Annual Meeting every year.

5- All motions made by the Board will be distributed through the Secretary.

6- The Secretary is authorized to call any Board member collect if he/she has not responded to dated correspondence by the stated deadline.

7- In case of a challenge to the application of a new member to the Club, the Secretary shall send the sponsor the following letter: "The Board has received a challenge to the application of (applicant's name), whom you sponsored. Would you please provide any additional information that you may have concerning this application you signed. Upon receipt of such information it will be forwarded to the Board."

8- The nominating committee shall secure from each candidate for the Board a brief resume (about 150 words) for circulation to the membership along with the ballot.

9- Committee expenditures over \$50 must have Board approval, no later than March 1 of each year.

10- The club Secretary may select a member to serve as Membership Secretary, subject to Board approval, and may delegate any tasks that do not involve confidential Board correspondence.

11- Districting of the Club into Regions must be voted upon by the entire membership and must be timed to have minimal impact upon elections and/or the selection of the site of the National Specialty. The question cannot be brought before the membership more than once every three years.

12- The results of Board votes shall be published in the Bulletin. Board members may or may not give the reasons for their vote.

13- Any committee head who spends more than \$100.00 over his/her budget (as determined by the Board) shall not be reimbursed for the excess expenditures.

14- The Secretary shall not sign membership applications for any applicant(s) that he/she does not know personally.

15- All monies paid to CSCA must be in U.S. funds. Any received in non-U.S. funds shall be returned.

16- The CSCA shall contribute \$50.00 toward the trophies of any official supported entry show. Any member may apply to the CSCA Board for a supported entry, by writing or emailing the CSCA Secretary. The Board asks that the member applying for the supported entry submit a brief report following the show, including the entry breakdown. Exceptions to this rule are as follows: The CSCA will support the entry of Clumber Spaniels at the trailer show(s) for the National Specialty each year as designated by each National Specialty show committee. Applications for supported entries must be approved by the Board.

17- Committee heads are expected to send in reports semi-annually, for the interim and annual Board meetings. If no interim board meeting is held, reported will be due Oct. 15.

18- A committee member should be an active part of their respective committee for at least one year before being considered for chairmanship.

19- In regard to the make-up of the Nominating committee, the two alternates appointed each year will automatically be asked to serve on the next year's committee with one additional new member and two new alternates being voted on in order to maintain a measure of continuity to this committee. The exception being that when an Officer or Board Member has completed their term of office, he or she is automatically asked to chair the Committee as per our By-Laws.

20- Any person whose dues are not paid by January 1st cannot vote or sponsor new members until dues are paid.

21- All committee appointees must be notified in writing within 10 days of their appointment. In turn, they must accept or decline their appointments in writing within 30 days of said notification. Terminated committee members will also be notified in writing within 10 days of their termination. The Secretary will handle the notifications.

22- The Secretary shall update Standing Rules monthly. Standing Rules shall be reviewed by the Board annually.

23- Results of all elections, including but not limited to votes related to the national specialty judges selection and the general election shall be posted to the Club's website and e-mail list as soon as possible after votes are counted.

24- The CSCA Board shall draft or shall approve a contract with every vendor who performs a service for CSCA in excess of \$500.

25- CSCA will secure and maintain a policy to bond up to 9 job titles with coverage limit of \$50,000 and an annual premium not to exceed \$250.

26- The CSCA shall, through its Board or Committees, require competitive bids for any service valued in excess of \$250.

27- CSCA will accept and post announcements related to the Clumber Spaniel Club of America or to the health and welfare of the Clumber Spaniel on its website as approved by the Board of Directors. Commercial, for-profit links are generally not appropriate for inclusion on the CSCA website; however, health links

recommended by the CSCA Genetic Health sub-committee will be considered. Announcements approved by the board of Directors will be forwarded to the Website sub-committee for posting. (3/08)

28- Any cover or inside cover of a CSCA publication with the exception of the CSCA Bulletin shall be a non-show picture or portrait of a Clumber or Clumbers that are not identified on said cover. (9/08)

29- The CSCA Standing Internal Audit Committee consists of at least one Board Member and 2 CSCA general members-in-good-standing the purpose of which is to audit the Club's financial records annually. (9/08)

NATIONAL SPECIALTY SHOW:

1- The National Specialty Show shall rotate among the three (3) geographical regions. These regions shall have closely equivalent membership population. The central region shall consist of ND, SD, NE, KS, OK, TX, MN, IA, MO, AR, IL, LA, MI, WI, IN, OH, KY, TN, MS and AL. The remaining states shall be in the eastern and western regions. The most recent evaluation was done in October 1993.

2- The National Specialty show shall be held in the spring (March through June). For the purposes of these Standing Rules, the rotation shall be in the central region in 1994, the western region in 1995, the eastern region in 1996, and returning to the central region in 1997. If the geographical rotation is to be changed, it must be approved by a majority of the membership.

3- The selection of the National Specialty show Judge shall be made each year by the membership. The Secretary shall mail a preliminary judges ballot consisting of those judges regularly approved by the AKC to judge Clumber Spaniels as of 14 days prior to the mailing of the ballot to the membership. Members in good standing may write in candidates directly on the preliminary ballot, but must include on a separate sheet of paper the following: judge's name, contact information including address, phone number and email address, and in what country the judge is licensed. (10/10)

If the write in candidate receives votes in the top five, the Secretary will within 3 business days contact the AKC Judging Operations Department to confirm that the candidate is eligible to begin approval procedures, if elected, or confirm that a judge's number is already assigned to the foreign judge and that the judge in question is approved by AKC. Per the AKC procedures, AKC will begin the approval process for eligible judges only if an invitation to judge the National specialty is issued by the Club. (10/10)

Each member may send, to the Secretary, up to three (3) nominations. A ballot containing the names of the five (5) Judges who have submitted their resumes and received the highest number of nominations shall be sent to the membership for their vote. In case of ties, the roster shall be increased to include all of those nominations involved in the ties(s). (4/08)

On the final ballot, each member may cast one (1) vote for National Specialty judge. In the event of a tie, those judges tied for first place will go to a second ballot. A judge receiving the highest number of votes on the final ballot who is unable to judge will be automatically placed on the final ballot the following year.

4- The names of the five (5) Judges received the highest number of votes shall be published in the Bulletin.

5- The Show Chairman shall contact the Judges in order of the balloting results, until an acceptance is received that is in accord with the Club's financial policy. In the event a show Chairman has not yet been

selected, the club secretary will contact the Judges on behalf of the Board of Directors and in order of the balloting results, until an acceptance is received that is in accord with the Club's financial policy.

6- The show committee shall be responsible for making travel arrangements for the Judge. The show committee is encouraged to consult with All Breed Clubs on Judges to help with expenses.

7- There will be a \$500 advance for the National expenses and the committee can come to the Board for up to an additional \$500.

8- The Show committee shall get competitive bids for all sizable expenses (catalogs, ribbons, etc.). These bids need not come from the geographic region in which the show is being held.

9- In connection with the Best of Breed competition, the Judge may select up to three (3) dogs and up to three (3) bitches to receive an Award(s) of Merit. These awards shall be given to those not receiving Best of Breed or Best of Opposite Sex.

10- The Club shall officially support two (2) or more all-breed shows held in the area of the National Specialty show (known as trailer shows). The selection of these shows shall be made by the members, through the Board member(s) of the show giving region. Trophies for these shows shall be paid for by the Club at an amount not to exceed \$75 and shall include Best of Breed and High in Obedience Trial.

11- The Show Committee shall select a Sweepstakes Judge. Preference shall be given to present and former breeders and breed handlers.

12- Clumber Champions may be shown in the Sweepstakes.

13- The club does not pay a judge's fee or transportation expenses to Sweepstakes Judges, but will pay one nights lodging and 2 meals either the night before or the night after the schedule date of Sweepstakes Judging. Lodging expenses will not exceed the room fee charged by the Show Headquarters hotel.

14- All trophies offered at the National Specialty Show shall bear the likeness of a Clumber Spaniel and /or the letters "CSCA" and the year of the award.

15- There is to be a full page in the National Specialty Show catalog each year for the Best of Breed Winner and the High in Trial Winner of the previous year.

16- A list of all previous Best of Breed and High in Obedience Trial winners shall be printed in the show catalog.

17- Tracking and Hunting Test shall be on separate days.

18- The Board of Directors of the CSCA recommends to the show-giving club Committee that Tracking and Hunting be held before the National Specialty, with the final decision being left up to the committee.

19- The Board will consider all National Specialty proposals from the designated region received on or before March 1st, approximately 3 years in advance of the National. If no acceptable proposals are received by that date, proposals will continue to be considered from the designated region. After September 1st, approximately

2.5 years prior to the National, proposals will be considered from any region in the order received. If no proposals are received by September 1st, approximately 1.5 years prior to the National, the board will assume responsibility for putting on the National. All of these deadlines will be published in the bulletin at the appropriate time. (10/10)

20- The National Show committee will leave the place, time & date of the Annual General Meeting up to the Board of Directors as stated in the by-laws under Article II, section 1- meetings.

21- The acting CSCA Treasurer shall be the person designated to assume the duties and responsibilities of the National Show Treasurer.

22- National and Regional Judges shall be precluded for 5 years from the ballot following their judging assignment. This will be effective in 2009.

23- The CSCA National Specialty Committee will supply information related to the National Specialty and associated seminars, events, etc. necessary for a successful National Specialty directly to the CSCA Website sub-committee for posting. No prior approval from the Board will be required for National Specialty information to be posted. (3/08)

AWARDS:

Awards shall be tabulated according the AKC (Phillips) records and shall run from January 1st through December 31st each year. The awards shall be presented at the Annual Banquet in the following order:

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|-------------------------------------|--|
| 1. For Dogs: | 2. For People: |
| Junior Hunter | Rae Furness Memorial Award |
| Senior Hunter | Edie Donovan Good Sportsmanship |
| Master Hunter | President's Award |
| Tracking | Bill Blakely Memorial Award |
| Tracking Excellence | Cypress Woods Breeder of Best Puppy Award |
| Variable Surface Tracking | Sunshine State Owner of Best of Breed Winner Award |
| Novice A | Crystal Owner of Best of Opposite Sex Winner Award |
| High Scoring Obedience* | Clussexx Best of Opposite Sex Winner Owner Award |
| Therapy Dog | |
| Gable Versatility Award | |
| Sporting Dog Cup | |
| Relphe Obedience | |
| Curtis Challenge Trophy | |
| Oakhill Stud Dog Award | |
| Ashley Brood Bitch Award | |
| Canterbury Cup | |
| Drumhill Cup | |
| Luke Cup | |
| CSCA AKC Hunting Title Award (6/08) | |

* The High Scoring Obedience award is given to a member in good standing whose dog has the highest qualifying score, in a regular class at an AKC Obedience Trial. The award is applied for by the handler. If there is a tie score, both scores will be acknowledged.

The Clumber Spaniel Club of America shall supply one (1) small trophy/award for each perpetual trophy/award to be taken home by the owner, with the exception of those that have a tie. If the winning dog is co-owned, additional small trophies/awards may be purchased at the co-owners(s) expense. The exception to this is the Curtis Challenge Trophy.

BREEDER REFERRAL:

1- The following items are required of a member petitioning to be placed on the Clumber Spaniel Club of America breeder referral list per the revision to Breeder Referral by CSCA Officer and Board of Directors on March 28, 2008:

Requirements and Guidelines for Membership on the CSCA Breeder Referral List And Breeders Wishing to List Clumber Spaniel Litters

- I. Application for membership on the CSCA Breeder Referral List completed, signed and dated.
- II. Breeder Referral List members must be members(s) in good standing of the CSCA for a minimum of three (3) years.
 - Payment of a \$25.00 one time non-refundable fee payable to CSCA
 - Have bred at least two (2) litters greater than twelve (12) months apart
 - Have placed at least a title on two (2) Clumber Spaniels
 - Provided one (1) letter of recommendation from a buy of a puppy of a previous litter
- III. Breeder(s) listing a litter must be a member in good standing of the CSCA for minimum of one (1) year.
 - Payment of a \$10.00 non-refundable fee to CSCA for listing each litter for a maximum of nine (9) months.

Revised July 30, 2009